

**PSHRA MI CHAPTER
REGULAR MEETING
September 3, 2026**

A Regular Meeting of the PSHRA MI Chapter was held on Thursday, September 3, 2026, at 6:00
P.M. via Zoom

MEMBERS OF THE CHAPTER BOARD PRESENT:

RACHEL MATTI; PRESIDENT

KAREN BATHANTI; DIRECTOR

HEATHER DERY; DIRECTOR

JEFF PARSONS; DIRECTOR

LISA SUIDA; DIRECTOR

NOT PRESENT:

JARED GAJOS; PRESIDENT ELECT

KAITLYN TIMM; DIRECTOR

GUEST(S) PRESENT:

JESSICA STOVER; DIRECTOR OF HUMAN RESOURCES, CITY OF BERKLEY

1. CALL TO ORDER

- a. President Matti called the meeting to order at 6:04 P.M.

2. ROLL CALL

- a. All members were present with the exception of President Elect Gajos and Director Timm.

3. ADOPTION OF THE AGENDA

- a. **Motion:**
 - i. A motion to approve the agenda was made by Director Suida with a support motion by President Matti. The motion was carried (5-0).

4. ADOPTION OF THE MINUTES

- a. **Motion:**
 - i. A motion to approve the minutes as amended with the change in title from Treasurer to Director of Finance as previously agreed upon was made by

Director Suida with a support motion by Director Parsons. The motion was carried (5-0).

5. STANDING UPDATES

- a. Finance: The finance report was presented by President Matti. The starting balance for July was \$15,082 and the ending balance was \$15,277.88. The starting balance for August was \$15,277.88 and the ending balance was \$15,070.96. President Matti will transition all financial documents and duties to Director Parsons.
- b. Membership: Director Suida presented the membership report, noting a current membership of 94.
- c. Sponsorship: Director Bathanti presented the sponsorship report. Updates included ongoing conversations with two potential sponsors, and a Sponsor Intake Form from a new sponsor. noting the programing calendar is up to date in the shared drive. Upcoming events include webinars on September 17th and December 9th. Events for October and November are in process.
- d. Communications: Director Dery presented the communications report, noting the programing calendar is up to date in the shared drive. Upcoming events include webinars on September 17th and December 9th.
- e. Programming: Director Dery led the discussion in re: events for October and November, which are still in process.
- f. Administration: The administration report was deferred to next month's meeting.

6. UNFINISHED BUSINESS

- a. Director Suida emphasized the importance of obtaining continuing education credit (CE) certification in 2027, and the group agreed. Director Timm will provide an update at the next meeting.
- b. The group discussed the process for updating the Chapter's address and obtaining non-profit status. President Matti and Director Parsons are taking the lead on this project.
- c. Director Dery led the discussion in re: sending a membership survey in honor of the Chapter's one-year anniversary and offering a raffle drawing for those that complete the survey.
 - i. **Motion:**
 - 1. Director Bathanti made a motion to approve the spending of up to \$100 for the creation of a gift basket to serve as a prize for our one-year anniversary with a support motion from Director Dery. The motion was carried (5-0).

7. NEW BUSINESS

- a. The group welcomed Jessica Stover from the City of Berkley to the meeting. The group discussed programming activities and opportunities with her, including the possibility of joining the PSHRA Michigan Chapter Board.
- b. Director Bathanti discussed hosting meetings, roundtables or other events with RSA Foundation at their coffee shop.
- c. Director Bathanti provided several suggestions to highlight our sponsors, such as hosting a monthly Q & A session or providing a monthly tip (e.g., The Bodman Brief).
- d. Director Bathanti suggested sending a communication to our members that are attending MISHRM to connect with other PSHRA Michigan Chapter members and our attending sponsors. The group agreed.
- e. Director Bathanti suggested providing a box lunch from the RSA Foundation for the October 26th in-person event. The group agreed.
- f. Director Dery proposed reinstatement of monthly Coffee Connects. The group decided against it at this time.
- g. Director Dery will make Director Timm a LinkedIn Admin for invitations this month.
- h. Director Dery proposed introducing monthly Member Spotlights. Director Suida suggested Jennifer Rubin for the first month.
- i. Director Suida informed the group she will not attend next month's meeting.
- j. Director Dery suggested a process improvement for inviting our sponsors to our events when links are created in Zoom.

8. ADJOURNMENT

- a. **Motion:**
 - i. A motion to adjourn was made by Director Suida and supported by President Matti. The motion was carried (5-0). The meeting was adjourned at 7:27 P.M.